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Ordering/Referring/Prescribing Provider

Early Intervention
Claim Documentation Training
April 2018

Ordering/Referring/Prescribing Requirement

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The Patient Protection and Affordable Care Act (ACA) added requirements for provider screening and enrollment, including a requirement that states require physicians and other practitioners who order, refer or prescribe items or services for Medical Assistance (MA) beneficiaries to enroll as MA providers.

- Medical Assistance Bulletin 99-17-02 :Submission of Claims that Require the National Provider Identifier (NPI) of a Medical Assistance enrolled Ordering, Referring or Prescribing Provider
- The Department of Health and Human Services regulation implementing this requirement can be found at 42 CFR § 455.410.

http://www.dhs.pa.gov/cs/groups/webcontent/documents/bulletin_admin/c_257246.pdf

Ordering/Referring/Prescribing As-Is & To-Be

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What's happening now?

- Through either the service coordination entity and/or the IFSP services provider, physician authorization is being obtained for Early Intervention services. This includes both evaluation and IFSP services.
- Written authorization is being maintained in either the child's paper file with the County or evaluation/IFSP provider agency
- The 10-digit National Provider Identifier (NPI) is being requested as part of the written authorization

What's coming up?

- Selected Early Intervention claims will be subject to additional editing/auditing to ensure the NPI of the Ordering/Referring/Prescribing provider is included on a claim and that the authorizing physician is registered in PROMISe™

Timeline

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Claims with a Date of Service prior to 4/30/18

- ORP* Documentation Required
- Edits will pay if Missing ORP* data

Claims with a Date of Service on/after 4/30/18

- ORP* Documentation Required
- ORP* Edits will Deny on Errors

*Ordering/Referring/Prescribing

Impacted Provider Types

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Claims submitted by the following provider types and specialties must include the NPI of an MA enrolled Ordering/Referring/Prescribing provider when billing the following procedure codes for children eligible for Medicaid.

Provider Type	Provider Specialty	Procedure Codes	ORP Required
16	572	T1001, G0299, G0300, S9470	Yes
17	176	97162, 97110	Yes
17	177	97166, 97530	Yes
17	178	92523, 92507	Yes
19	572	96150, 96152	Yes
20	572	V5008, V5299	Yes
21	216	T1027, 99366	Yes

Required Documentation/Data

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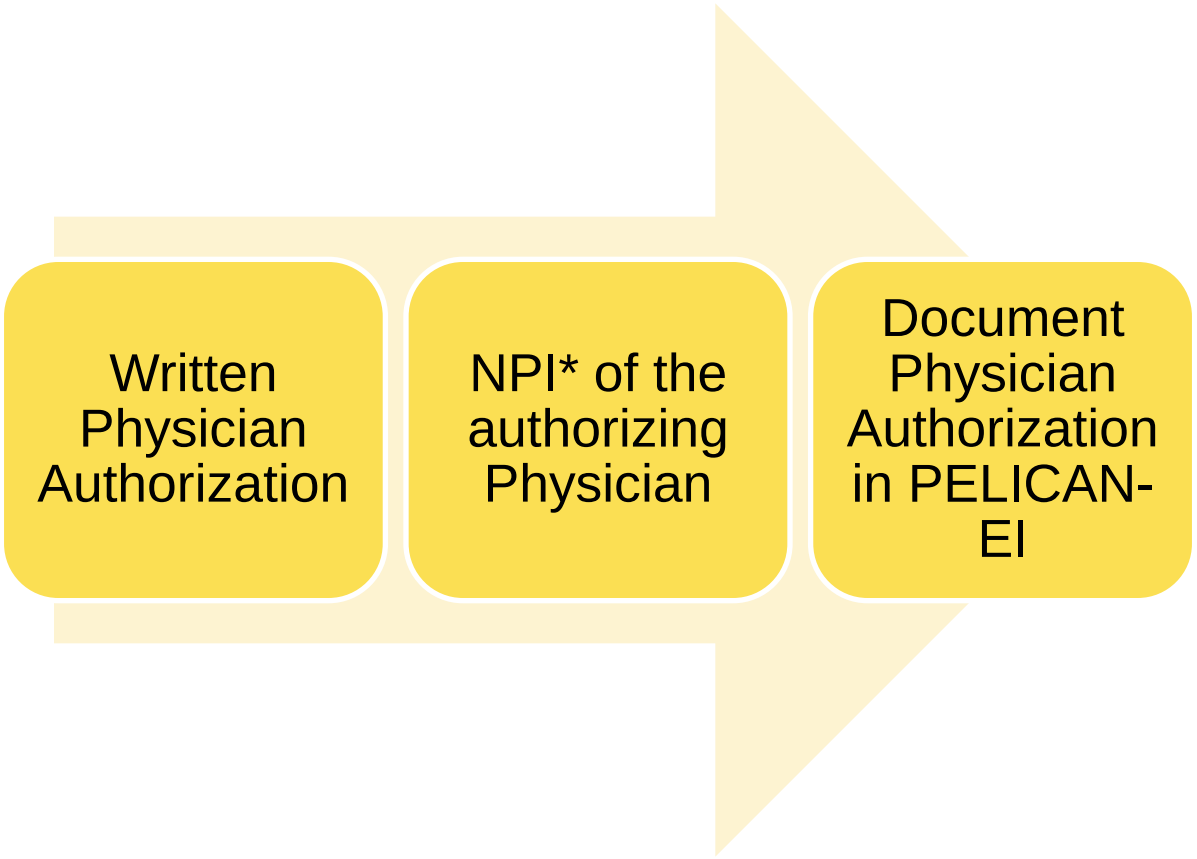

*Some claiming formats will require the provider's professional license

How to obtain the National Provider Identifier (NPI)

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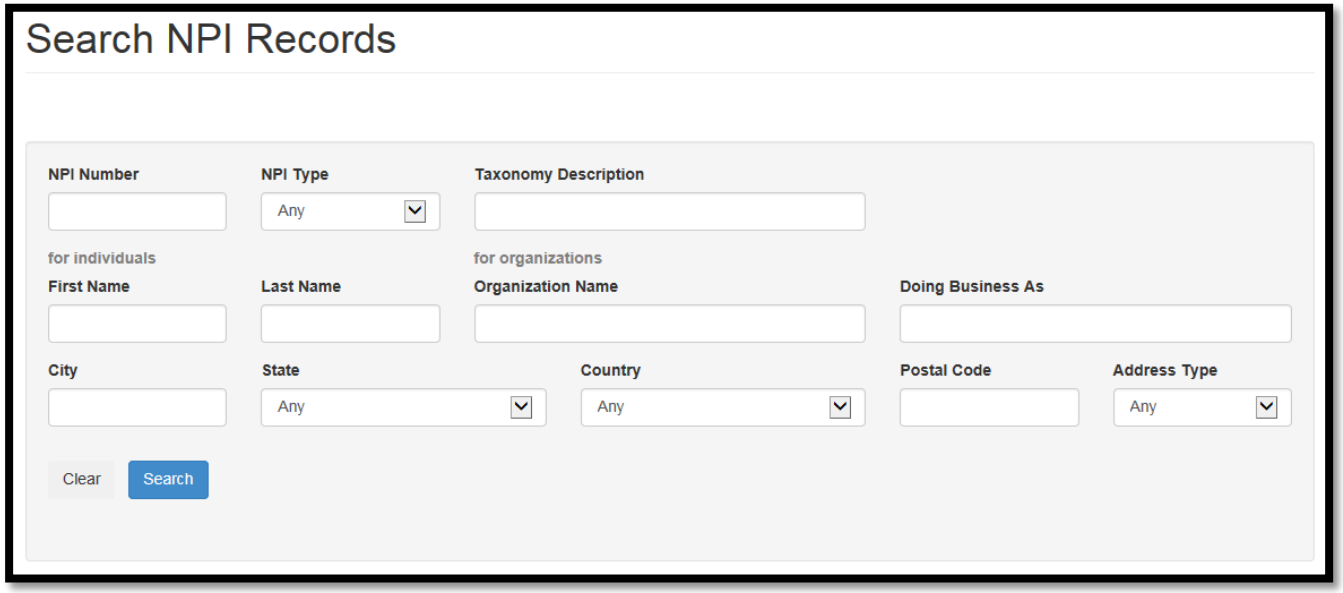
National Provider Identifier (NPI) of the Ordering/Referring/Prescribing provider must be included on selected Early Intervention claims.

Early Intervention providers and/or Service Coordination entities can look-up the Ordering/Referring/Prescribing provider's NPI and Professional License at the NPPES NPI Registry.

- https://npiregistry.cms.hhs.gov



How to document in PELICAN-EI

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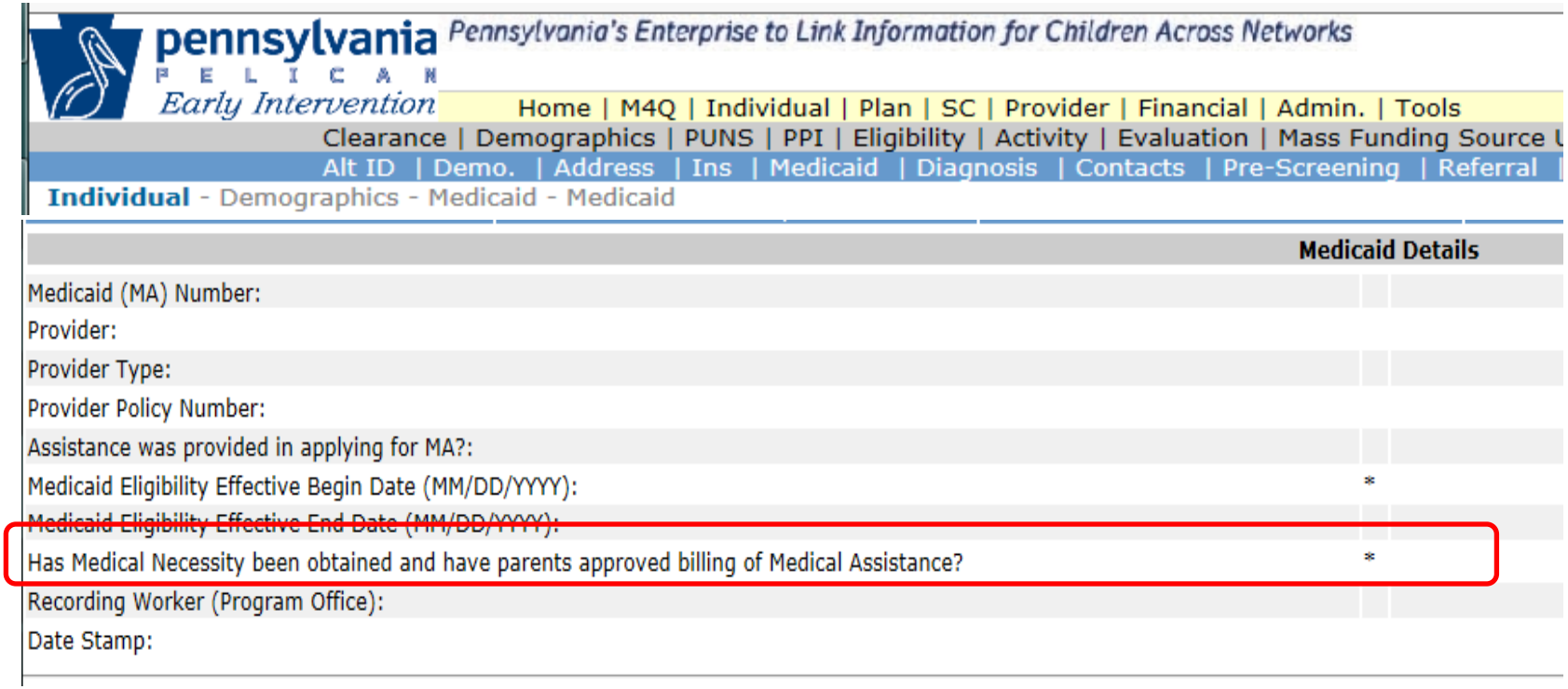
In addition to maintaining the written physician authorization, the response to the authorization MUST be recorded on the PELICAN-EI screen (Medicaid). The response options include; Yes, No or Blank.



Billing Input Options

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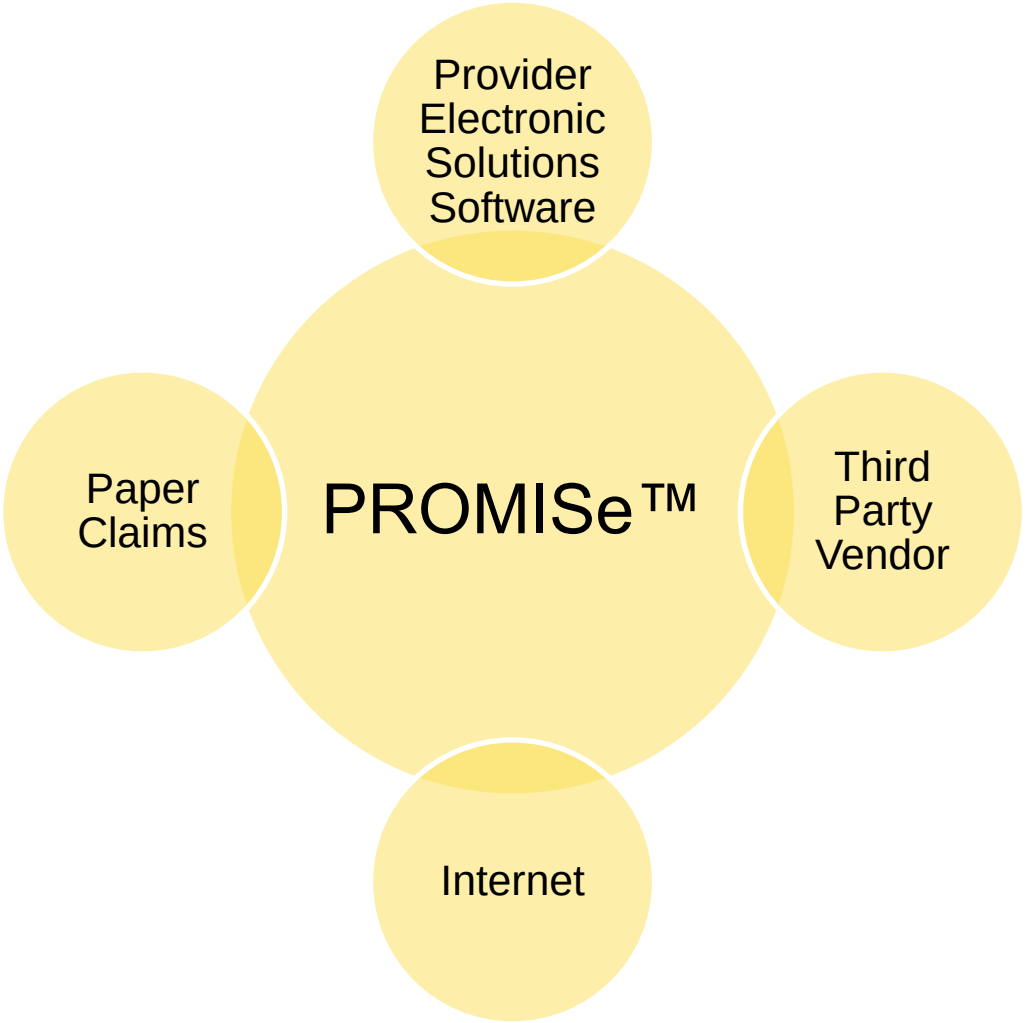

Provider Billing Documentation Options – CMS1500

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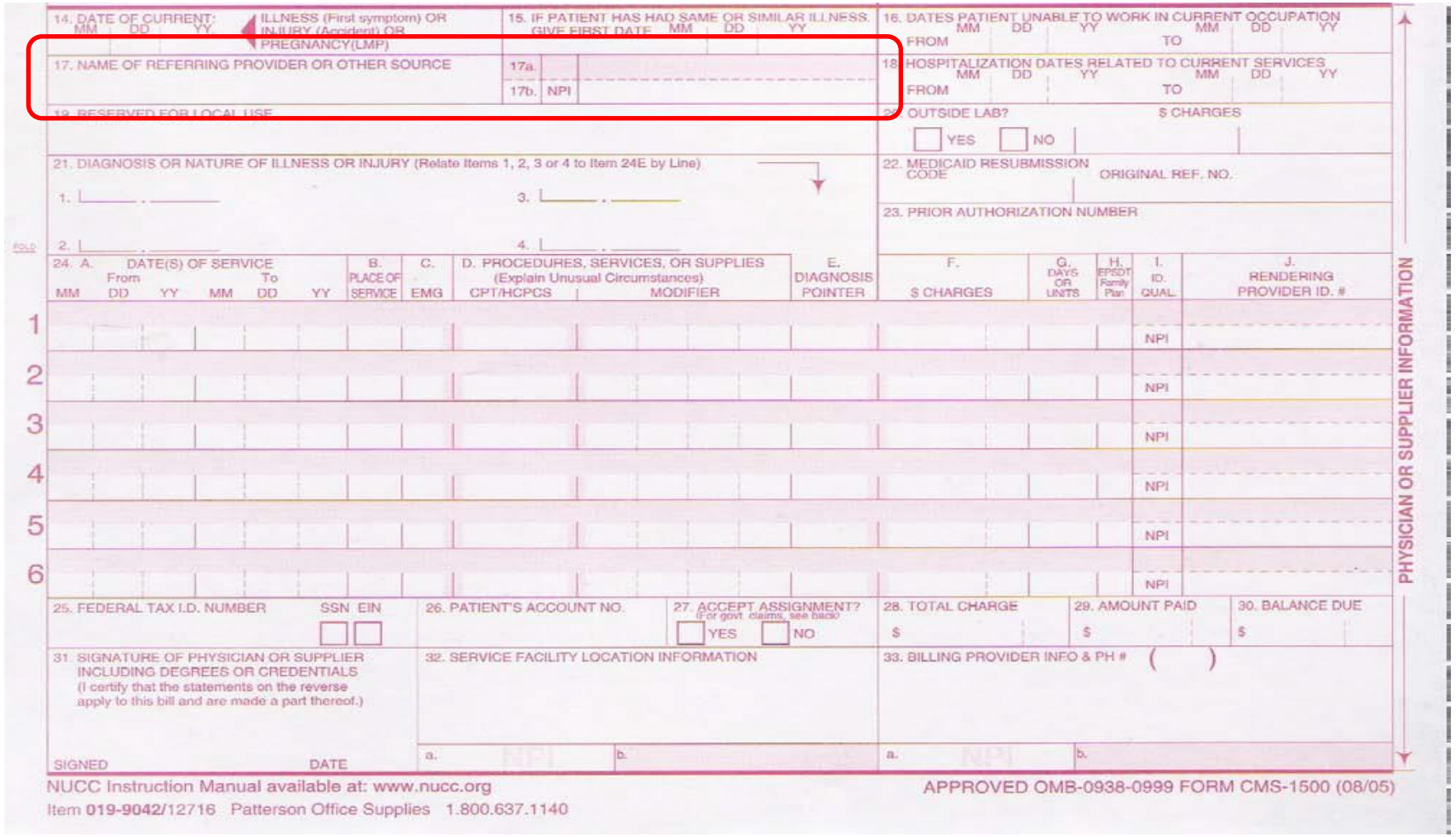

14. DATE OF CURRENT: MM DD YY — ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY(LMP)
15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS. GIVE FIRST DATE MM DD YY
16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION MM DD YY FROM TO MM DD YY
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE
17a.
17b. NPI
18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES MM DD YY FROM TO MM DD YY
19. RESERVED FOR LOCAL USE
20. OUTSIDE LAB? YES NO $ CHARGES
21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (Relate Items 1, 2, 3 or 4 to Item 24E by Line)
1. 3.
2. 4.
22. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO.
23. PRIOR AUTHORIZATION NUMBER

24. A. DATE(S) OF SERVICE From MM DD YY	To MM DD YY	B. PLACE OF SERVICE	C. EMG	D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS	MODIFIER	E. DIAGNOSIS POINTER	F. $ CHARGES	G. DAYS OR UNITS	H. EPSDT Family Plan	I. ID. QUAL.	J. RENDERING PROVIDER ID. #
1										NPI	
2										NPI	
3										NPI	
4										NPI	
5										NPI	
6										NPI	

PHYSICIAN OR SUPPLIER INFORMATION

25. FEDERAL TAX I.D. NUMBER SSN EIN
26. PATIENT'S ACCOUNT NO.
27. ACCEPT ASSIGNMENT? (For govt. claims, see back) YES NO
28. TOTAL CHARGE $
29. AMOUNT PAID $
30. BALANCE DUE $
31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.)
SIGNED DATE
32. SERVICE FACILITY LOCATION INFORMATION
a. NPI b.
33. BILLING PROVIDER INFO & PH # ( )
a. NPI b.

NUCC Instruction Manual available at: www.nucc.org
APPROVED OMB-0938-0999 FORM CMS-1500 (08/05)
Item 019-9042/12716 Patterson Office Supplies 1.800.637.1140

Provider Billing Documentation Options – PES

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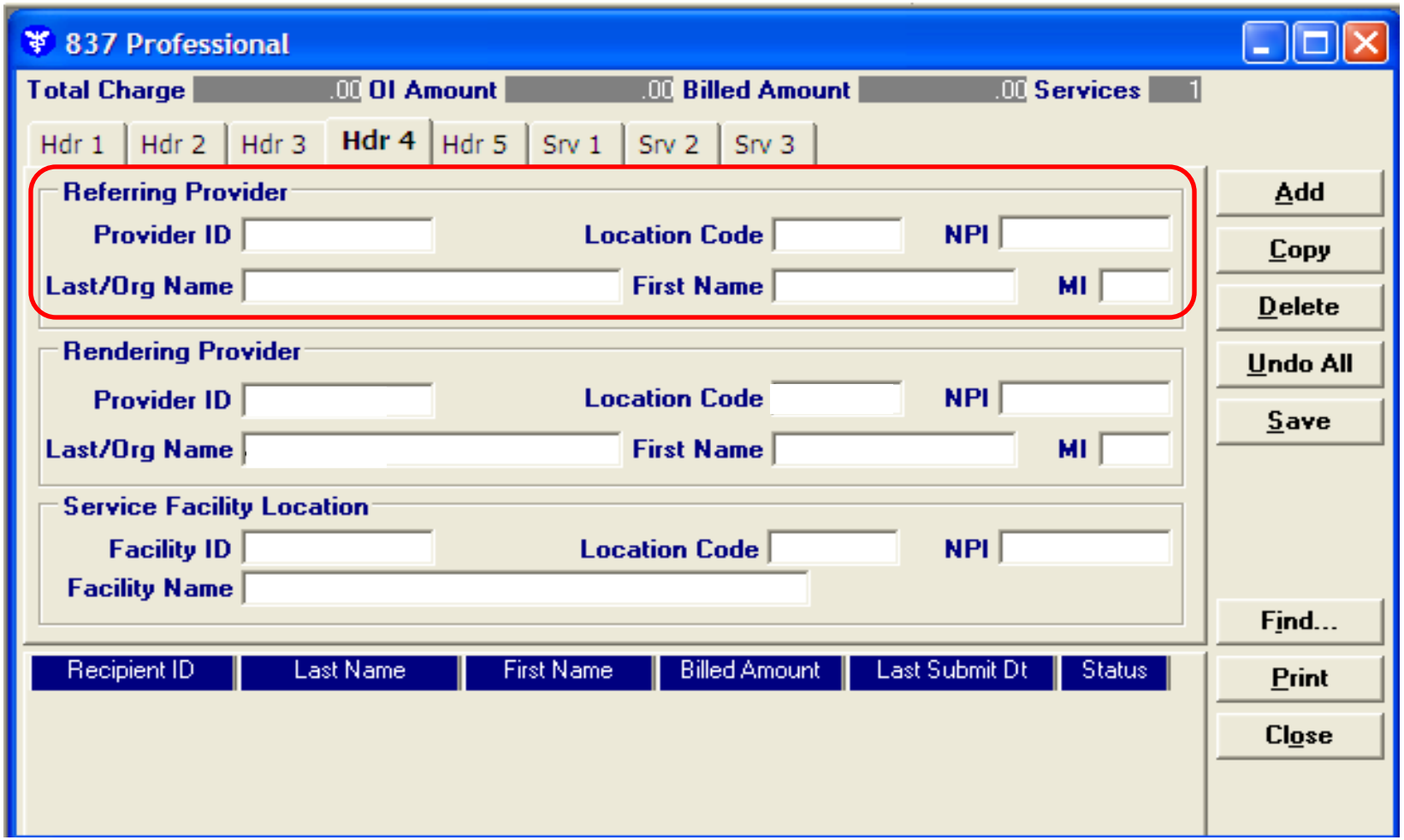

Provider Billing Documentation Options – Internet

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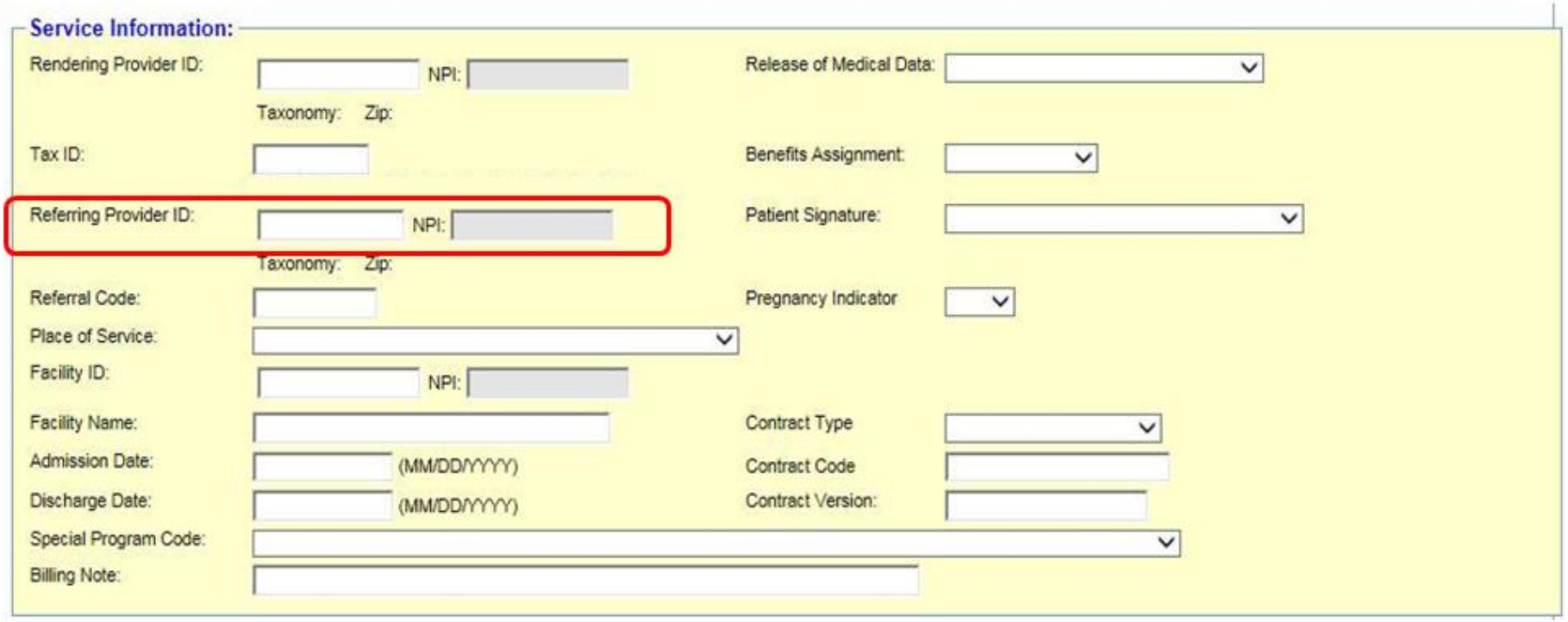

Both the provider's professional license (8 or 9 character) and the NPI are required for Internet claiming.

Provider Billing Documentation Options – 837 Transaction

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Providers who submit claims using 3rd party software will need to adjust the information submitted in the 837 transaction. The following Loop and Segment data is required to be compliant with documentation of the Ordering/Referring/Prescribing.

ANSI 837 Loop and Segment
2310A NM109

Information about certification of the 837 transaction can be found: http://www.dhs.pa.gov/provider/promise/certification/

Expected Funding for EI Claims

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Is the child Medicaid eligible?	Is the service Medicaid eligible?	Response to Medical Necessity Question	Expected Funding for Claim
Yes	Yes	Yes	EI MA (WAV15)
Yes	No	Yes	EI Maintenance (WAV16)
Yes	Yes	No/Blank	EI Maintenance (WAV16)
Yes	No	No/Blank	EI Maintenance (WAV16)
No	Yes	Yes	EI Maintenance (WAV16)
No	No	Yes	EI Maintenance (WAV16)
No	Yes	No/Blank	EI Maintenance (WAV16)
No	No	No/Blank	EI Maintenance (WAV16)

Error Status Codes

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ESC	DESCRIPTION	CAUSE	ACTION
920	PARENTS DECLINE MA BILLING	PELICAN-EI record is marked “No” or “Blank” in the field “Has Medical Necessity been obtained and have parents approved billing of Medical Assistance?”	• Review the PELCIAN-EI field to determine accuracy of the response. • Modify the response to “Yes” if documentation is available
1248	REFERRING PROVIDER REQUIRED FOR WAV - DTL	The provider NPI is missing for a service that requires Order/Referring/Prescribing provider information	• Submit the claim again using the NPI of the Ordering/Referring/Prescribing provider
1230	REFERRING PROVIDER'S NPI NUMBER NOT ON FILE	The provider NPI entered on the claim is not an enrolled Pennsylvania Medicaid provider	• Request the Ordering/Referring/ Prescribing provider to complete a Pennsylvania Medicaid Enrollment application using the online portal
1247	REFERRING PROVIDER MAY NOT BE CHIP ONLY	The provider NPI entered on the claim is enrolled, but only as a CHIP provider	• Request the Ordering/Referring/ Prescribing provider to complete a Pennsylvania Medicaid Enrollment application using the online portal
1249	REFERRING PROV MUST BE AN INDIVIDUAL FOR WAV - DTL	The provider NPI included on the claim represents an office or practice, and not the individual person who is Ordering/Referring/Prescribing	• Submit the claim again using the NPI of the individual person who is Ordering/Referring/Prescribing

Confirming Referring Provider's Enrollment in PA Medicaid

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Provider Quick Tip 155, titled "Announcing the New Medical Assistance (MA) Enrolled Provider Portal Lookup Function."

- Quick Tip Link:

http://www.dhs.state.pa.us/cs/groups/webcontent/documents/communication/p_034770.pdf.

- Provider Portal Look-up Link:

https://promise.dpw.state.pa.us/portal/Default.aspx?alias=promise.dpw.state.pa.us/portal/provider

PROMISe Electronic Enrollment

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Providers are now able to enroll through the electronic provider enrollment application. The benefits of using the secure online portal are:

- Allowing documents, that previously had to be mailed or faxed, to be uploaded directly to the portal
- Permitting providers see the status of their submission
- Decreasing wait time to review applications

Electronic Enrollment Application Link:

http://www.dhs.pa.gov/provider/promise/enrollmentinformation/index.htm

Provide Assistance to Families to Enroll in MA

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COMPASS is an online tool for Pennsylvanians to apply for benefits https://www.compass.state.pa.us/compass.web/Public/CMPHome

- Providers can enroll in COMPASS as a business partner and will be able to provide assistance to families with the enrollment process to become eligible for Medical Assistance.

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CMS-1500 Billing Guide for PROMISe™

- MA Early Intervention (EI), EI Maintenance & Infants, Toddlers, & Families (ITF) Waiver Providers
- http://www.dhs.pa.gov/cs/groups/webcontent/documents/document/c_208850.pdf

DHS Provider Inquiry Unit

- 1-800-537-8862

Provider Assistance Center (PAC)

- 1-800-248-2152
  - For Provider Electronic Solutions software and electronic technical submission questions only